Rent, Mortgage & Utility Assistance Programs

The City has entered into agreement with the State of Florida, Broward County and HOPE South Florida to provide the Eviction Prevention and Re-Housing Rental Assistance Program and the Foreclosure Prevention/Mortgage Assistance Program funded by Coronavirus Relief Funds (CRF) for City of Hollywood residents that have been affected by the COVID-19 Health Crisis. Eligibility and availability of the programs using CRF are subject to change based upon the requirements of the funding sources and expenditure deadlines. Utility assistance within these programs exclude assistance with Water and Sewer billing. All other eligible utility assistance is limited to assistance only with payments that are 30 days in arrears.

The Eviction Prevention and Re-Housing Rental Assistance Program and the Foreclosure Prevention/Mortgage Assistance Program are limited to households whose income does not exceed 120% of the Area Median Income as listed below:

**2020 Income Limits for Broward County**

<table>
<thead>
<tr>
<th>HOUSEHOLD</th>
<th>MAXIMUM GROSS INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$74,880</td>
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<tr>
<td>2</td>
<td>$85,560</td>
</tr>
<tr>
<td>3</td>
<td>$96,240</td>
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<td>4</td>
<td>$106,920</td>
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<tr>
<td>5</td>
<td>$115,560</td>
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<td>6</td>
<td>$115,560</td>
</tr>
<tr>
<td>7</td>
<td>$132,600</td>
</tr>
<tr>
<td>8</td>
<td>$141,240</td>
</tr>
</tbody>
</table>


**EVICITION PREVENTION AND RE-HOUSING**

**Tenant Eligibility Criteria**

1. A tenant beneficiary(s) shall be a United States Citizen or legal resident, eligible to receive federal assistance as defined in Title 8 of the U.S.C. and 24 CFR Section 570.613.

2. The tenant beneficiary's total household income must not exceed 120% Area median Income (AMI), adjusted for family size, at the time of application.

3. The tenant beneficiary must reside within the corporate limits of the City of Hollywood and had residency within the corporate limits of the City of Hollywood as of the date the COVID-19 Health Emergency was officially declared by Governor of the State of Florida.

4. The tenant beneficiary must have a lease in their name.

5. The tenant beneficiary shall certify that the household did not and does not have liquid assets sufficient to cover the assistance provided by the Eviction Prevention and Re-Housing Rental Assistance program for the months of assistance requested.

6. The Eviction Prevention and Re-Housing Rental Assistance Program is created in part to assist eligible households with temporary rental and utility assistance in order to avoid displacement due to loss of income, reduction in hours, or unemployment as a result of the COVID-19 Health Emergency.

7. The tenant beneficiary must have documentable information to evidence loss of income, reduction in hours, or unemployment as a result of the disaster/emergency that contributed to non-payment of rental and/or utility payments or inability to pay future rent and/or utility payments.

**Maximum Grant Amount**

Six Month's Rent and Utilities up to $10,000.00

**Homeless Eligibility Criteria**

1. A homeless beneficiary lacks a fixed, regular, and adequate nighttime residence, meaning: (1) Is sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (2) Has a primary nighttime residence that is a public or private place not meant for human habitation; (3) Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs; or (4) Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

2. The homeless beneficiary's total household income must not exceed 120% Area median Income (AMI), adjusted for family size, at the time of application.

3. The homeless beneficiary shall certify that the household did not and does not have liquid assets sufficient to cover the assistance provided by the benefit cap of the Eviction Prevention and Re-Housing Rental Assistance program for the months of assistance requested.

4. A homeless beneficiary is presumed to have a loss or reduction of income as a result of the COVID-19 Health Emergency.

5. The Eviction Prevention and Re-Housing Rental Assistance Program is created in part to provide security and utility deposit assistance to secure temporary or permanent rental housing for homeless persons.

**Additional Information:**

Applications will be reviewed in the order they are received. Only complete applications and attachments will be forwarded to Hope South Florida, Inc. for processing. Incomplete applications or failure to submit any of the required attachments may reduce an applicant's ability to receive assistance.

Applicants will be contacted by either City of Hollywood or Hope South Florida staff when the application and documents have been reviewed.
Your Landlord will be contacted by City of Hollywood or Hope South Florida staff in order to obtain required information for disbursement of funds, which will be in the form of a check mailed directly to the landlord. If approved, a check will be rendered to the landlord within 21 business days from the assistance award confirmation.

**Maximum Grant Amount**

Security and Utility Deposits up to the equivalent of six months' rent and utilities not to exceed $10,000.00.

**FORECLOSURE PREVENTION/MORTGAGE ASSISTANCE**

**Homeowner Eligibility Criteria**

1. A beneficiary(s) shall be a United States Citizen or legal resident, eligible to receive federal assistance as defined in Title 8 of the U.S.C. and 24 CFR Section 570.613.

2. The beneficiary's total household income must not exceed 120% Area median Income (AMI), adjusted for family size (unless otherwise limited by the funding source), at the time of application.

3. The beneficiary must reside within the corporate limits of the City and been a resident within the corporate limits of the City as of the date of the disaster/emergency was officially declared by the available funding source or notification of funding availability that allows expenditures (whichever is later).

4. The beneficiary must have a mortgage in their name.

5. The beneficiary shall certify that the household did not and does not have liquid assets sufficient to cover the assistance provided by the benefit cap of the foreclosure Prevention/Mortgage Assistance Program for the months of assistance requested.

6. The Foreclosure Prevention/Mortgage and Utility Assistance Program is created to assist eligible households with temporary mortgage and utility assistance in order to avoid displacement due to loss of income, reduction in hours, or unemployment as a result of a State of Florida or federally declared disaster/emergency. The beneficiary must have documentation that provides evidence substantiating loss of income, reduction in hours, or unemployment as a result of the disaster/emergency that contributed to non-payment of mortgage and/or utility payments or inability to pay future mortgage and/or utility payments.

7. The beneficiary must have not received assistance (including but not limited to assistance provided by the mortgage provider) covering the months of assistance requested.

**Maximum Grant Amount**

Six Month's Mortgage and Utilities assistance up to $10,000.00

**Additional Information:**

Applications will be reviewed in the order they are received. Incomplete applications or failure to submit any of the required attachments may reduce an applicant's ability to receive assistance.

Applicants will be contacted by City of Hollywood staff when the application and documents have been reviewed.

Your lender will be contacted by City of Hollywood staff in order to obtain required information for disbursement of funds, which will be in the form of a check mailed directly to the lender. If approved, a check will be rendered to the lender within 30 days from the assistance award confirmation.
APPLICATION PROCESS

The application for assistance with instructions is available starting **October 19, 2020.**

1. **Click** [here](https://www.hollywoodfl.org/1257/Rent-Mortgage-And-Utility-Assistance-Pro) **for the "Housing Intake Application" with instructions.**
   - Download the Housing Intake Application. Print and complete ALL information required legibly in **Blue** ink only and include signatures and witnesses, as specified. There shall be no blank spaces and applicants shall mark any space where information is not applicable with "n/a". Incomplete-applications or failure to submit any of the required attachments may reduce an applicant's ability to receive assistance. You must review and sign the Eligibility Release and Public Records Disclosure and Acknowledgement (#12 in the Instructions).

2. **Click** [here](https://www.hollywoodfl.org/1257/Rent-Mortgage-And-Utility-Assistance-Pro) **The Self-Certification of Income and COVID Hardship.**
   - Download a separate "Self-Certification of Income and COVID Hardship Form" for each adult household member 18 years of age or over. Self-Certifications shall be completed legibly in **Blue** ink only and include signatures and witnesses, as specified.

3. Attach documents of proof of identity and residency documents: 1) Lease; 2) Driver's license, ID or birth certificate for all household members; 3) Proof of citizenship or legal status (Social Security Card, etc.); 4) Monthly utility payment due if requesting utility assistance (Water is ineligible. FPL assistance is only available for 30 days arrears FPL)
   - **Do not provide any original documentation** Only photocopies will be accepted. The City will not make photocopies for any applicant.
   - **Review application checklist to ensure complete application package.**

**Application Checklist**

- Housing Intake Application signed by all household members 18 years of age or over *(Please do not forget to sign and submit number 12 of the instructions)*; and
- Signed Self Certification of income for each household member 18 years of age or over; and
- Copy of driver's license, ID or birth certificate for all household members, proof of citizenship or legal status (Social Security Card, etc.); and
- Copy of lease; or
- Copy of Mortgage, most recent mortgage statement, Notice of Default; and
- Copy of monthly utility billing if requesting utility assistance (water and sewer is not eligible).

If all documentation is not provided, the application will **not** be accepted. Upon staff review, other information may be requested. Applicants must drop off all hard copies of completed application and attachments to:

City of Hollywood's Community Development Division  
2600 Hollywood Blvd. - Old Library Building  
Hollywood, FL 33020.

**Special Instructions:** Applicants may utilize the *Mail Drop Box* located on the right side of the glass doors of the Old Library Building. Again, please make sure all attachments are attached to your application and affixed together. City staff will not be available to review your submission.

Please submit only **ONE** application per household.

If you have questions or require assistance with the application, contact the City of Hollywood Community Development Division at 954-921-3271